

Application Process

Q: Can first year students apply to be CAs?

A: Yes, we highly encourage residential student leaders of all class years to apply.

Q: If I submitted an RA application last year do I still need to submit one this year?

A: Yes. Applications only remain active one calendar year. To be considered for a position in the upcoming academic year, you must re-apply.

Q: Will everyone who turns in an application get an interview?

A: Candidates who submit completed applications prior to the deadline and who meet judicial requirements will be eligible to move forward in the process.

Q: If I'm found responsible for a policy violation, can I still become a CA?

A: Typically the answer is no. We ascribe to this policy because, as a CA, you are regarded as a role model within the community. As such we cannot allow a student staff member to hold a position with a significant history of community standards infractions. However, cases may be reviewed on individual merit.

Q: How many CA's get hired?

A: This varies year to year. Typically The Daumier looks for a team for 6 – 7 CA's per academic year.

Q: Is there a background check?

A: We conduct background checks for all candidates that accept the tentative position.

Q: Is there a drug test?

A: The Daumier verifies with WesternU all drug testing. Although, we also reserve the right to conduct an additional drug test to those we give an offer to.

Commitment

Q: What are the regular time requirements for a CA?

A: On average the CA job adds up to 20 - 25 hours per week.

Q: How long is the CA training?

A: RA training is held a week or two prior to new student arrival in the fall and again in January. If you are offered an RA position, the exact dates of employment will be listed in your RA Contract.

Q: If I'm a CA, can I hold another job?

A: Yes. CAs are permitted to hold a job outside of the position for no more than 10 hours a week unless prior approval has been given from the AD, Assistant Director.

Q: What are some circumstances under which a CA could lose their position?

A: CAs hold highly esteemed positions, as such they are also held to high standards of conduct and performance. CAs may be released from their positions or not renewed for a subsequent employment period if they do not meet standards and expectations held by the University, The Daumier, or their supervisor(s). For more detailed information regarding expectations CAs should consult their supervisor, and The Daumier Community Policies.

Miscellaneous

Q. Will the CA position compensation affect my financial aid?

A: No. The Daumier compensates CA's directly through their Daumier Resident Portal, directly applied toward installment fees. CA's will not receive a direct check and taxes are not collected.

Q. I'm not comfortable with confrontation; do you get trained for that?

A: Yes. CA training will aid you in developing your communication skills as well as many other interpersonal skill sets.